

# MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

**September 2016**

**The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting**

| <b>Title of report and summary of decision</b>   | <b>Decision Taker</b> | <b>Date of Decision</b> | <b>Officer contact</b>  | <b>Cabinet Member</b>   | <b>Intention to consider report in private session and the reason(s)</b> |
|--|-----------------------|-------------------------|---|---|--|
| <b>Building Control</b><br><br>Report of the Head of Planning and Regeneration on joint working with North Devon Council in the Building Control Service   | Cabinet               | 29 Sep 2016             | Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346         | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open   |
| <b>Shared Waste Savings Agreement with Devon County Council</b><br><br>To receive a report of the Head of Finance requesting consideration of a draft legal agreement between Mid Devon District Council and Devon County Council to secure a long term savings agreement. | Cabinet               | 29 Sep 2016             | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for the Environment (Councillor Neal Davey)                            | Open   |
| <b>Local Enforcement Plan</b>  | Cabinet               | 29 Sep 2016             | Jenny Clifford, Head of Planning and  | Cabinet Member for Planning and   | Open   |

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| A Plan setting out the approach and policies towards planning enforcement within the district  | Council                | 26 Oct 2016                    | Regeneration Tel: 01884 234346                                      | Economic Regeneration (Councillor Richard Chesterton)                                 |  |
| <b>Statement of Community Involvement</b><br><br>Report of the Head of Planning and Regeneration seeking approval of a revised draft Statement of Community Involvement following public consultation. | Cabinet                | 29 Sep 2016                    | Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346 | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open   |
| <b>Waste Storage Supplementary Planning Document</b><br><br>Report of the Head of Planning and Regeneration seeking approval of the new Supplementary Planning Document                                | Cabinet<br><br>Council | 29 Sep 2016<br><br>26 Oct 2016 | Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346 | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open   |
| <b>Service Standards Review</b><br><br>To receive a report from the Head of Housing and  | Homes<br><br>Cabinet   | 13 Sep 2016<br><br>29 Sep 2016 | Nick Sanderson, Head of Housing and Property Services Tel: 01884    | Cabinet Member for Housing (Councillor Ray Stanley)                                   | Open   |

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| Property Services reviewing standards within the Housing Service.  |                       |                            | 234960   | Cabinet Member for Housing (Councillor Ray Stanley)                        |  |
| <b>Aids and Adaptations Policy (update)</b><br><br>Report of the Head of Housing and Property Services regarding a revised policy.   | Homes<br>Cabinet      | 13 Sep 2016<br>29 Sep 2016 | Nick Sanderson,<br>Head of Housing and Property Services<br>Tel: 01884 234960                    | Cabinet Member for Housing (Councillor Ray Stanley)                        | Open   |
| <b>Introductory Tenancy Policy (update)</b><br><br>To receive a report from the Head of Housing and Property Services outlining some minor changes to the Introductory Tenancies Policy. | Homes<br>Cabinet      | 13 Sep 2016<br>29 Sep 2016 | Nick Sanderson,<br>Head of Housing and Property Services<br>Tel: 01884 234960                    | Cabinet Member for Housing (Councillor Ray Stanley)                        | Open   |
| <b>Tiverton Town Centre Action Plan</b><br><br>To receive a report from the Head of Communities and Governance regarding the   | Economy<br>Cabinet    | 15 Sep 2016<br>29 Sep 2016 | Amy Tregellas,<br>Head of Communities and Governance and Monitoring Officer<br>Tel: 01884 234246 | Cabinet Member for Planning and Economic Regeneration (Councillor Richard) | Open   |

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| Town Centre Action Plan   |                          |                                |   | Chesterton)   |  |
| <b>Tiverton Market Strategy</b><br><br>To receive a report from the Head of Communities and Governance outlining a strategy for Tiverton Market.  | Economy<br><br>Cabinet   | 15 Sep 2016<br><br>29 Sep 2016 | Amy Tregellas,<br>Head of<br>Communities and<br>Governance and<br>Monitoring Officer<br>Tel: 01884 234246 | Cabinet Member<br>for Planning and<br>Economic<br>Regeneration<br>(Councillor<br>Richard<br>Chesterton) | Open   |
| <b>Local Plan Review (Junction 27 and any associated housing need)</b><br><br>To receive a report of the Head of Planning and Regeneration regarding the implications of including J27 in the Local Plan Review | Cabinet<br><br>Council   | 15 Sep 2016<br><br>22 Sep 2016 | Jenny Clifford, Head<br>of Planning and<br>Regeneration Tel:<br>01884 234346                              | Cabinet Member<br>for Planning and<br>Economic<br>Regeneration<br>(Councillor<br>Richard<br>Chesterton) | Open   |
| <b>Grant Payments to External Organisations 2017-18</b><br><br>To consider grant funding for 2017/18  | Community<br><br>Cabinet | 27 Sep 2016<br><br>27 Oct 2016 | Amy Tregellas,<br>Head of<br>Communities and<br>Governance and<br>Monitoring Officer<br>Tel: 01884 234246 | Cabinet Member<br>for Community<br>Well Being<br>(Councillor Colin<br>Slade)                            | Open   |

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| <b>Town and Parish Charter</b><br><br>To undertake a four yearly review the Town and Parish Charter  | Community<br><br>Cabinet | 27 Sep 2016<br><br>27 Oct 2016 | Amy Tregellas,<br>Head of Communities and Governance and Monitoring Officer<br>Tel: 01884 234246 | Cabinet Member for Community Well Being<br>(Councillor Colin Slade)                       | Open   |
| <b>Public Health Plan</b><br><br>To receive a report of the Head of HR and Development with regard to a new Public Health Plan                     | Community<br><br>Cabinet | 27 Sep 2016<br><br>27 Oct 2016 | Simon Newcombe,<br>Public Health and Professional Services Manager<br>Tel: 01884 234615          | Cabinet Member for Community Well Being<br>(Councillor Colin Slade)                       | Open   |
| <b>Health and Safety Policy</b><br><br>Report of the Head of HR and Development regarding a revised policy   | Community<br><br>Cabinet | 27 Sep 2016<br><br>24 Nov 2016 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381            | Cabinet for the Working Environment and Support Services<br>(Councillor Margaret Squires) | Open   |
| <b>Exe Valley Leisure Centre Extension</b><br><br>To receive a report of the Head of HR and Development with regard to a proposed extension to Exe | Community<br><br>Cabinet | 27 Sep 2016<br><br>27 Oct 2016 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381            | Cabinet Member for Community Well Being<br>(Councillor Colin Slade)                       | Open   |

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| Valley Leisure Centre.   |                       |                                |   |  |  |
| <b>Environmental Health Partnership Working</b><br><br>To consider a report of the Head of HR and Development regarding partnership working.   | Community Cabinet     | 27 Sep 2016<br><br>27 Oct 2016 | Simon Newcombe,<br>Public Health and Professional Services Manager<br>Tel: 01884 234615 | Cabinet Member for Community Well Being (Councillor Colin Slade) | Open   |
| <b>Environmental Fees and Charges</b><br><br>To provide members with revised fees and charges for statutory and discretionary functions within Environmental Health                      | Cabinet               | 29 Sep 2016                    | Simon Newcombe,<br>Public Health and Professional Services Manager<br>Tel: 01884 234615 | Cabinet Member for Community Well Being (Councillor Colin Slade) | Open   |
| <b>Devolution - Mid Devon and the Heart of the South West Proposition</b><br><br>Report of the Chief Executive setting out the possible devolution process for recommendation to Council | Cabinet Council       | 29 Sep 2016<br><br>26 Oct 2016 | Stephen Walford,<br>Chief Executive   | Leader of the Council (Councillor Clive Eginton)                 | Open   |
| <b>Workforce Plan and Human Resources</b>  | Cabinet               | 29 Sep 2016                    | Jill May, Director of Corporate Affairs   | Cabinet for the Working  | Open   |

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| <b>Strategy</b><br><br>Report of the Head of HR and Development providing a review of the current strategy and reflecting the latest legislative and economic changes. |                        |                                | and Business Transformation Tel: 01884 234381                       | Environment and Support Services (Councillor Margaret Squires)                        |  |
| <b>Local Plan Review</b><br><br>To consider the Local Plan Review  | Cabinet<br><br>Council | 17 Oct 2016<br><br>24 Oct 2016 | Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346 | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open   |
| <b>Greater Exeter Growth &amp; Development Board</b><br><br>To receive a report from the Chief Executive   | Cabinet<br><br>Council | 27 Oct 2016<br><br>14 Dec 2016 | Stephen Walford, Chief Executive                                    | Leader of the Council (Councillor Clive Eginton), Councillor Richard Chesterton       | Open   |
| <b>Strategic Land Issues</b><br><br>To receive a report of the   | Cabinet                | 27 Oct 2016                    | Nick Sanderson, Head of Housing and Property                        | Cabinet Member for Housing (Councillor Ray  | Fully exempt<br><i>Financial and business issues</i>                     |

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| Head of Housing and Property Services advising on responses to the Town Centre Masterplanning to include expressions of interest and the potential for acquiring a new site for depot redevelopment.   |                       |                         | Services Tel: 01884 234960  | Stanley)   |  |
| <b>Half Year Investment Performance &amp; Review of Treasury Management Strategy 2016/17</b><br><br>Report of the Head of Finance informing the Cabinet of the treasury performance during the first six months of 2016/17 and agree the ongoing deposit strategy for the remainder of 2016/17 | Cabinet               | 27 Oct 2016             | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for Finance (Councillor Peter Hare-Scott) | Open   |
| <b>Medium Term Financial Plan - Capital Programme</b><br><br>Report of the Head of Finance outlining the Medium Term Financial Plan with regard to the Capital Programme.  | Cabinet               | 27 Oct 2016             | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for Finance (Councillor Peter Hare-Scott) | Open   |

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|   |  |                            |   |  |  |
| <b>Medium Term Financial Plan - HRA and Business Plan</b><br><br>Report of the Head of Finance outlining the Medium Term Financial Plan with regard to the Housing Revenue Account and Business Plan. | Cabinet  | 27 Oct 2016                | Andrew Jarrett,<br>Director of Finance,<br>Assets and<br>Resources Tel:<br>01884 234242 | Cabinet Member<br>for Finance<br>(Councillor Peter Hare-Scott) | Open   |
| <b>Medium Term Financial Plan - General Fund</b><br><br>Report of the Head of Finance outlining the Medium Term Financial Plan with regard to the General Fund.                                       | Cabinet  | 27 Oct 2016                | Andrew Jarrett,<br>Director of Finance,<br>Assets and<br>Resources Tel:<br>01884 234242 | Cabinet Member<br>for Finance<br>(Councillor Peter Hare-Scott) | Open   |
| <b>Land for Affordable Housing</b><br><br>To acquire land ( in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton | Head of<br>Housing and<br>Property<br>Services | Not before 1st<br>Nov 2016 | Nick Sanderson,<br>Head of Housing<br>and Property<br>Services Tel: 01884<br>234960     |  | Open   |

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| Park, Post Hill, Tiverton  |   |   |   |  |  |
| <b>Gypsies and Travellers Policy</b><br><br>To receive a report of the Head of Housing and Property Services regarding a policy for Gypsy and Travellers.              | Environment<br><br>Cabinet<br><br>Council | 8 Nov 2016<br><br>1 Dec 2016<br><br>14 Dec 2016 | Nick Sanderson,<br>Head of Housing and Property<br>Services Tel: 01884 234960 | Cabinet Member for Planning and Economic Regeneration<br>(Councillor Richard Chesterton) | Open   |
| <b>Supply and Demand Policy</b><br><br>To receive a report from the Head of Housing and Property Services providing the annual review of the Supply and Demand Policy. | Homes<br><br>Cabinet                      | 15 Nov 2016<br><br>24 Nov 2016                  | Nick Sanderson,<br>Head of Housing and Property<br>Services Tel: 01884 234960 | Cabinet Member for Housing<br>(Councillor Ray Stanley)                                   | Open   |
| <b>Decant Policy (update)</b><br><br>To receive a report from the Head of Housing and Property Services outlining some minor changes to the Decant Policy.             | Homes<br><br>Cabinet                      | 15 Nov 2016<br><br>24 Nov 2016                  | Nick Sanderson,<br>Head of Housing and Property<br>Services Tel: 01884 234960 | Cabinet Member for Housing<br>(Councillor Ray Stanley)                                   | Open   |

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| <b>Economic Development Strategy</b><br><br>To consider a report of the Head of Communities and Governance revising this policy   | Economy<br><br>Cabinet   | 17 Nov 2016<br><br>1 Dec 2016 | Amy Tregellas,<br>Head of<br>Communities and<br>Governance and<br>Monitoring Officer<br>Tel: 01884 234246 | Cabinet Member<br>for Planning and<br>Economic<br>Regeneration<br>(Councillor<br>Richard<br>Chesterton)  | Open   |
| <b>Community Engagement Action Plan</b><br><br>To receive information<br>regarding the action plan.   | Community<br><br>Cabinet | 29 Nov 2016<br><br>5 Jan 2017 | Amy Tregellas,<br>Head of<br>Communities and<br>Governance and<br>Monitoring Officer<br>Tel: 01884 234246 | Cabinet Member<br>for Community<br>Well Being<br>(Councillor Colin<br>Slade)<br><br>Cabinet Member<br>for Community<br>Well Being<br>(Councillor Colin<br>Slade) | Open   |
| <b>Community Engagement Strategy 2016-17</b><br><br>Report updating Members<br>on progress made with the<br>Community Engagement<br>Action Plan (2015-16) and<br>to review the strategy and<br>focus for 2016-17. | Community<br><br>Cabinet | 29 Nov 2016<br><br>5 Jan 2017 | Amy Tregellas,<br>Head of<br>Communities and<br>Governance and<br>Monitoring Officer<br>Tel: 01884 234246 | Cabinet Member<br>for Community<br>Well Being<br>(Councillor Colin<br>Slade)   | Open   |

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| <b>Tax Base Calculation</b><br><br>Report of the Head of Finance detailing the statutory calculations necessary to determine the Tax Base for the Council Tax   | Cabinet<br><br>Council | 1 Dec 2016<br><br>14 Dec 2016 | Andrew Jarrett,<br>Director of Finance,<br>Assets and<br>Resources Tel:<br>01884 234242 | Cabinet Member<br>for Finance<br>(Councillor Peter<br>Hare-Scott)            | Open   |
| <b>Council Tax Reduction Scheme</b><br><br>Report of the Head of Finance setting out the Council Tax Reduction Scheme for 2017/18 for recommendation to Council | Cabinet<br><br>Council | 1 Dec 2016<br><br>14 Dec 2016 | Andrew Jarrett,<br>Director of Finance,<br>Assets and<br>Resources Tel:<br>01884 234242 | Cabinet Member<br>for Finance<br>(Councillor Peter<br>Hare-Scott)            | Open   |
| <b>Freedom of Information Policy</b><br><br>Report of the Head of Customer Services regarding a review of the FOI Policy  | Cabinet                | 1 Dec 2016                    | Liz Reeves, Head of<br>Customer Services<br>Tel: 01884 234371                           | Cabinet Member<br>for Community<br>Well Being<br>(Councillor Colin<br>Slade) | Open   |
| <b>ICT Strategy</b><br><br>Report of the Head of Customer Services regarding a review of the ICT Strategy   | Cabinet                | 1 Dec 2016                    | Liz Reeves, Head of<br>Customer Services<br>Tel: 01884 234371                           | Cabinet Member<br>for Community<br>Well Being<br>(Councillor Colin<br>Slade) | Open   |

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|   |                       |                                |   |  |  |
| <b>Masterplan - Area B Tiverton Eastern Urban Extension</b><br><br>Report of the Head of Planning and Regeneration requesting the Cabinet to consider consultation drafts | Cabinet               | 5 Jan 2017                     | Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346                   | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)  | Open   |
| <b>Communication Strategy Action Plan</b><br><br>Report of the Head of Customer Services reviewing the Communication Strategy   | Cabinet               | 2 Mar 2017                     | Liz Reeves, Head of Customer Services Tel: 01884 234371                               | Cabinet for the Working Environment and Support Services (Councillor Margaret Squires) | Open   |
| <b>Empty Homes Strategy</b><br><br>To receive a report from the Head of Human Resources and Development on the Strategy regarding Empty Homes.                            | Homes<br><br>Cabinet  | 14 Mar 2017<br><br>30 Mar 2017 | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet Member for Housing (Councillor Ray Stanley)                                    | Open   |
| <b>Private Sector Housing Renewal Policy</b>  | Homes                 | 14 Mar 2017                    | Jill May, Director of Corporate Affairs   | Cabinet Member for Housing   | Open   |

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|---|---|---|---|--|--|
| To receive a report from the Head of Housing and Property Services reviewing the existing policy.             | Cabinet                                 | 30 Mar 2017                                       | and Business Transformation Tel: 01884 234381   | (Councillor Ray Stanley)   |  |
| <b>Ageing Well Strategy</b><br><br>Report of the Head of Communities and Governance regarding a new strategy. | Community<br><br>Cabinet<br><br>Council | 28 Mar 2017<br><br>30 Mar 2017<br><br>26 Apr 2017 | Amy Tregellas,<br>Head of<br>Communities and<br>Governance and<br>Monitoring Officer<br>Tel: 01884 234246 | Cabinet Member for Community Well Being (Councillor Colin Slade)<br><br>Cabinet Member for Community Well Being (Councillor Colin Slade)<br><br>Cabinet Member for Community Well Being (Councillor Colin Slade) | Open   |